**ART AWARDS 2021**

**APPLICATION FORM: AWARD FOR EXCELLENCE IN RECRUITMENT OR RETENTION**

Section 1 is common to all awards; please try to complete your answers on one page.

Sections 2 and 3 are award specific. Try to limit the **key information** in these sections to two sides of A4 (font 10). Please note, you will not be penalised if you send additional supporting information.

**Section 1: Standard information for all awards**

**Please provide brief background details of the group, centre or individual on whose behalf you are applying. The purpose of this section is to provide some background context for the judges. Please fill in the boxes below each question.**

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| The name of the individual or group that you are nominating. |
|  |
| The location – where does this activity take place? |
|  |
| Give a brief description of the activity.  |
|  |
| How long has the activity been going on or been in development?  |
|  |
| How many people are involved and how has this varied over time? |
|  |
| Please can you give an idea of the range of ages of those involved? |
|  |
| If relevant, how frequent is the activity?  |
|  |
| Are there any links with other groups or the local community and have these been beneficial? |
|  |
| What has inspired or prompted this nomination? |
|  |

**Section 2: Award specific information**

**You might want to consider some/all of the following questions in your response providing supporting evidence where appropriate. Answers should be completed in the box below.**

1. How successful has the group, centre or individual been in recruiting and retaining recruits?
2. What has been achieved in terms of progress, tangible outcomes, numbers involved?
3. What attributes or actions have been instrumental in making this progress?
4. What were the short, or longer-term goals and how long has it taken to make progress?
5. Are achievements in line with original objectives? How has progress been assessed and measured?
6. In which specific areas has there been innovation and what has been achieved as a result of this? How has it made a difference to recruitment and/or retention?
7. Have steps been taken to promote ringing to the wider non-ringing community?
8. Has social media or technology been used in the approach taken?
9. Any ‘lessons learned’?
10. Were there any barriers and challenges to be overcome and how were these tackled?
11. Has succession planning been addressed and / or have others been involved?

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| Please explain why you would like the nominee to be considered for this award, and the specific qualities and achievements that make the nominee suitable for The Recruitment and Retention Award. |
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**Section 3: Award specific information**

**Please provide any further facts and figures, objective evidence or outcomes or other aspects that you would particularly like to stress in connection with the application. Please complete in the boxes below each question.**

|  |
| --- |
| Future plans and aspirations for the group / individual. |
|  |
| Potential for the group / individual to contribute more widely to ringing in the future. |
|  |
| Anything relevant and noteworthy not included above. |
|  |
| Please make clear what specific progress has been made during 2020. |
|  |

**Acknowledgements**

**Please note: this page forms part of your application but not part of our request to try to keep key information within approximately 2 pages of A4.**

I agree to the following conditions in connection with this application:

* I agree to accept the Judges’ decision as final and binding.
* I confirm that the content of this submission is accurate to the best of my knowledge and belief.
* I agree to co-operate with all reasonable requests from ART to use the basis of this submission for media /publicity purposes in the context of the wider charitable use of promoting and fostering best practice in bell ringing and ringing training.

**Name and contact details**

**Signature (no need to sign if sent from your own email address)………………………………………………………….....**

**Name……………………………………………………………………………………………………………………**

**Address………………………………………………………………………………………………………………..**

**…………………………………………………………………………………………………………………………….**

**…………………………………………………………………………………………………………………………….**

**Phone…………………………………………………………………………………………………………………..**

**Email…………………………………………………………………………………………………………………….**

**Please send this form to stephanie.warboys@bellringing.org**